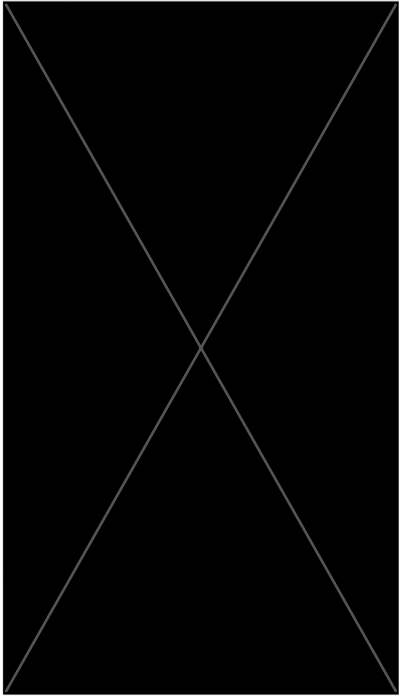


COPY



COUNTY OF OCEAN
BOARD OF COMMISSIONERS
VIRGINIA E. HAINES, Commissioner
P.O. Box 2191, Administration Bldg.
Toms River, New Jersey 08754-2191



Virginia E. Haines

1

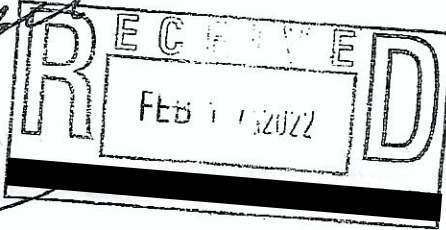
MEMO

VIRGINIA E. HAINES
Commissioner



Attached is the resume of
an individual whose
would make an excellent
Assistant County Administrator
when Mike moves up to
County Administrator upon
Carl's retirement.

Gen



TRISTIN J. COLLINS

13 Bridge Creek Lane | Forked River NJ 08731 | 609-802-1899

tcollins10@comcast.net

Highly motivated and resourceful executive with exceptional leadership, written and oral communication skills, 26 years of exemplary service with the New Jersey State Police. Effectively controls costs through economical utilization of personnel, facility management and grant accounting. Applied organizational intelligence to strategically align different components and enabled everyone to efficiently work with a shared purpose. Employ a common vision that allows synchronized operations and resource allocations. A successful communicator with individuals in the organization as well as state level personnel and personnel in the public and private sectors. Skilled at developing collaborative relationships across both private and public sectors. Driven professional with outstanding interpersonal skills. Core competencies include:

- Decisiveness
- Dependable
- Enthusiastic
- Task responsibility for actions
- Promote a team environment
- Self-improving
- Technically proficient
- Make sound and timely decisions
- Effective communicator
- Honest

HIGHLIGHTED ACCOMPLISHMENTS

- Supervised and coordinated over 250 highly skilled professionals within the Urban Search & Rescue Unit (USAR) and New Jersey Task Force One (NJ-TF1). Orchestrated successful creation and management-driven fiscal spending plans by holding subordinates accountable through results based leadership of over 13 Federal and State Level budgets that in total exceeded \$17 million. This Newark Urban Area Security Initiative (UASI) is now a regional collaboration involving multiple agencies with a common vision that totals over 600 first responders.
- Applied clear direction and demonstrated productive management techniques as the lead Chair of the Bakken Crude Oil Working Group. This group was comprised of numerous state agency representatives. The group was challenged to problem solve the United States Department of Transportation (DOT) DOT-OST-2014-0067 Emergency Order (EO) with respect to the shipment of the Bakken Crude Oil by rail line in New Jersey. The resultant policy enhanced the protective measures for rail commerce and for first responder preparedness to hazardous material disasters.
- Managed over 60 troopers and governmental employees in the statewide Ebola Virus Disease Command Post. Successfully designed, equipped, and adequately staffed the Command Post at the Newark Liberty International Airport with the strategy of protecting the citizens of the tristate area. This health protection initiative was an achievement for the State.
- Led over 150 New Jersey State troopers to the Baltimore City riots to provide riot control support and protection to the citizens in Baltimore. Collaborated with Maryland State Police and Baltimore City Police Department leadership to develop a "Safe City" security plan. Developed timely solutions to challenges through effective delegation of authority to subordinates to allow them to execute assigned responsibilities. This leadership strategy allowed for a peaceful resolution to an extremely emotional situation.
- Supervised two Federal Emergency Management Agency (FEMA) joint preliminary damage assessments involving public assistance and individual assistance as State Coordinating Officer (SCO) and the Governor's Authorized Representative (GAR) for the Federal Emergency Management Agency (FEMA) declared disaster #4231. This disaster affected four counties in New Jersey with a cost totaling more than \$12 Million in Public Assistance and more than \$11 Million in emergency work. Appropriately delegated defined responsibilities and authorities to over 60 FEMA workers and numerous State, County and Local government officials.
- Created a Memorandum of Understanding (MOU) that forged a partnership with Rutgers University for the creation of the *Statewide All-Hazards Training Facility* for the State. Directed a training and education working group and with input from the group, designed a search and rescue course curriculum that was collectively agreed upon by Rutgers University and the NJSP. This partnership with another state agency saved the State annually over 30% in Homeland Security training and education costs during the course of 10 years.
- Served on the Board of Directors for the National State Urban Search and Rescue Alliance (SUSAR) for five years. This alliance is comprised of member organizations from 45 states. Established effective working partnerships by developing relationships built on trust and respect. Elected the spokesperson for SUSAR and spoke on behalf of SUSAR Alliance at the National FEMA conference and effectively persuaded a training partnership that has helped to develop nationally recognized search and rescue standards.

- Researched new cost effective methods and procedures for the creation of a policy plan designed to implement a state of the art *Multidiscipline Search and Rescue Team (MDSRT)*. This team was intended to be a “first strike asset.” Successfully solicited the state for \$500K of FEMA Emergency Preparedness monies to properly train and equip 100 troopers in search and rescue operations. The MDSRT is now recognized as an invaluable resource as it has been activated for multiple state disasters to include Super Storm Sandy.

PROFESSIONAL EXPERIENCE

NEW JERSEY STATE POLICE

Captain | Executive Officer, Special Operations Section

Ensure that all policies are accurately documented and consistently applied. Apply high-level management experience in order to strategically reposition over 400 enlisted and civilian personnel resources to optimize organizational capabilities. Effectively control the \$25 Million budgetary costs through economical utilization of personnel and resources that are valued at over \$100 Million. Maintain a high ethical standard when collaborating with other organizational programs across the Division. Have successfully built a management team where the expectation is to give maximum contribution as a team member. This has increased personnel productivity which has elevated the overall quality of the execution of the Section and the Homeland Security Branch strategic plan. Planned the organizational blueprint that allows management personnel to readily receive assignments and quickly act upon them in innovative and creative ways so as to achieve maximum productivity.

CAPTAIN | Bureau Chief, Recovery Bureau, Emergency Management Section (2015)

CAPTAIN | Bureau Chief, Emergency Response Bureau, Emergency Management Section (2012-2015)

LIEUTENANT | Unit Head, Urban Search and Rescue Unit (2012)

SERGEANT FIRST CLASS | Assistant Unit Head, Urban Search and Rescue Unit (2009-2012)

SERGEANT | Assistant Unit Head, Urban Search and Rescue Unit (2004-2012)

TROOPER | Tactical Patrol Unit, Marine Station, Pt. Pleasant, TEAMS Unit (1994-2004)

EDUCATION & SPECIALIZED TRAINING

JACKSONVILLE STATE UNIVERSITY, Jacksonville, AL – MASTER OF EMERGENCY MANAGEMENT

Currently enrolled

NAVAL POSTGRADUATE SCHOOL & U.S. DEPARTMENT OF HOMELAND SECURITY, Monterey, CA –	
MASTER OF TERRORISM AND HOMELAND SECURITY STUDIES	2011
FAIRLEIGH DICKINSON UNIVERSITY, Teaneck, NJ – MASTER OF ADMINISTRATIVE SCIENCE	2003
MORAVIAN COLLEGE, Bethlehem, PA – B.A. BUSINESS MANAGEMENT & POLITICAL SCIENCE	1993
BUSINESS & ECONOMICS AWARD - OUTSTANDING ACHIEVEMENT, MORAVIAN COLLEGE	1992
FBI & U.S. HOMELAND SECURITY - SECRET LEVEL SECURITY CLEARANCE	2017
FEMA NATIONAL EMERGENCY MANAGEMENT ACADEMY	2016
STATE COORDINATING OFFICER (SCO) FEMA DISASTER #4231	2015
GOVERNOR'S AUTHORIZED REPRESENTATIVE (GAR) FEMA DISASTER #4231	2015
ADJUNCT PROFESSOR – FAIRLEIGH DICKINSON UNIVERSITY	2005-Present
CERTIFIED INSTRUCTOR - INSTRUCTOR TRAINING COURSE	1999-Present
CERTIFIED FIREARMS INSTRUCTOR	1997-Present

PROFESSIONAL ORGANIZATIONS & VOLUNTEER ACTIVITIES

- *Appointed to the Board of Director's for the Regional Catastrophic Planning Team of NY-NJ-CT-PA Region which is a steering committee to govern activities funded by the Regional Catastrophic Preparedness Grant Program (RCPGP) (2012-2015)*
- *American Legion New Jersey Boy State – Currently an active supporter and volunteer*
- *Travis Manion Foundation 9/11 Heroes Run ambassador and coordinator (2017-Present)*
- *Ocean County “Relay for Life” ambassador and coordinator (2017-Present)*
- *Ocean County – Volunteer and coach for various youth sports for nearly two decades*
- *Ocean County - Volunteer High School football coach for over two decades*

RECEIVED
FEB 11 2022