

RESOLUTION NO. R-039-2013

A RESOLUTION OF THE LAFAYETTE CITY-PARISH COUNCIL AFFIRMING THE SELECTION OF FUNDING RECIPIENTS FOR THE 2013-2014 EXTERNAL AGENCIES FUNDING PROGRAM

BE IT RESOLVED by the Lafayette City-Parish Council, that:

WHEREAS, the Lafayette City-Parish Council has acknowledged that, among the public purposes and functions of a consolidated government under the laws of the State of Louisiana, is the function to provide services which aid in enhancing the economic, social, educational and cultural welfare of the citizens of the Lafayette City-Parish Consolidated Government; and

WHEREAS, it is recognized and accepted there exists within the Parish of Lafayette certain public and private non-profit agencies and organizations (hereinafter referred to as "external agencies"), which, because of demonstrated expertise, experience, and organizational structure, provide certain services to citizenry in a manner deemed to be more effective and efficient than would be possible by the Lafayette City-Parish Consolidated Government; and

WHEREAS, the Lafayette City-Parish Council adopted Ordinance No. O-111-2005 and Ordinance No. O-283-2010, which pertain to relationships with external agencies, and establish policy and procedure with respect to funding external agencies; and

WHEREAS, Ordinance No. O-283-2010 allows for the creation and establishment of review panels, to wit: (a) Acadiana Center for the Arts, Arts and Culture Review Panel and (b) Community Development Social Services Review Panel (each, a "Panel"); and

WHEREAS, members of the respective Panels are charged with the duty and responsibility to review and evaluate all applications for funding by the Lafayette City-Parish Consolidated Government submitted by external agencies within the purview of the Panel; and

WHEREAS, each Panel has convened and has developed recommendations with respect to the external agencies to which funding should be extended and the amount of funding; and

WHEREAS, these recommendations are hereby submitted to the Lafayette City-Parish President and Lafayette City-Parish Council, and attached as Exhibits to this Resolution; and

WHEREAS, the funding recommendations of the respective Panels must be affirmed by the Lafayette City-Parish Council before grants can be awarded to external agencies.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Lafayette City-Parish Council, that:

SECTION 1: All of the aforescribed "Whereas" clauses are adopted as part of this resolution.

SECTION 2: The Lafayette City-Parish Council hereby affirms the Review Panels' recommendations for funding of the external agencies that applied to the 2013-2014 External Agencies Funding Program, as shown in the attached Exhibits A and B.

SECTION 3: The Lafayette City-Parish Council hereby authorizes the Director of the Community Development Department, or her designee, to execute and process all documents associated with the External Agencies Funding Program, including, but not limited to, applications, public service contracts, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned project.

SECTION 4: All resolutions, or parts thereof, in conflict herewith are hereby repealed.

This resolution having been submitted to a vote, the results were as follows:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

AND the resolution was declared adopted on this ____ day of _____, 2013.

VERONICA L. WILLIAMS, CLERK
LAFAYETTE CITY-PARISH COUNCIL

Exhibit A**2013-14 External Agencies - Arts & Culture Applicants***

Grant Number	Organization	Title	Amount Requested	Amount Granted
AC/O-14-001	Acting Unlimited Inc.	Operational Support	\$5,000	\$3,005
AC/O-14-002	Freetown Studios	Operational Support	\$10,000	\$5,755
AC/P-14-003	Vermilionville Living History Musuem Foundation, Inc.	Culture Days at Vermilionville	\$7,362	\$5,125
AC/O-14-004	Louisiana Folk Roots, Inc.	Operational Support	\$10,000	\$5,912
AC/O-14-005	Chorale Acadienne	Operational Support	\$10,000	\$6,210
AC/P-14-006	Chorale Acadienne	Chorale Acadienne sings Christmas by Candlelight	\$7,500	\$4,743
AC/O-14-006	Cité des Arts	Operational Support	\$10,000	\$6,609
AC/P-14-006	Cité des Arts	"Literary, Folklife & Theatre Arts Portion" of the Steampunk and Makers Fair	\$7,500	\$5,329
AC/O-14-007	Children's Musuem of Acadiana	Operational Support	\$10,000	\$7,839
AC/P-14-008	Louisiana Crafts Guild	LA Crafts Fair with 60 vendors, Children's Pavilion & Crafts Demonstrations	\$7,500	\$4,256
AC/O-14-009	Lafayette Art Asociacion and Gallery	Operational Support	\$8,600	\$4,536
AC/P-14-010	Asociacion Cultural Latino Acadiana	Talent for the 2014 Latin Music Festival	\$7,500	\$5,587
AC/O-13-011	The Plastic Theatre of Lafayette	Operational Support	\$10,000	\$0
		Total	\$110,962	\$64,906

*Listed in alphabetical order, NOT by review panel score

Exhibit B				
2013-14 External Agencies - Social Service Applicants*				
Grant Number	Organization	Title	Amount Requested	Amount Granted
02-OP	Acadiana Outreach Center - The Lighthouse Shelter AOC	Operations Support	\$17,514.64	\$9,805
03-OP	Autism Society Acadiana	Operations Support	\$25,000	\$0
04-PP	Big Brothers/Big Sisters of Acadiana	Bigs In Schools Program	\$7,500	\$0
05-OP	Boys & Girls Club of Acadiana	Operations Support	\$25,000	\$12,503
06-OP	Crouch Foundation	Operations Support	\$7,135.31	\$3,595
07-PP	Extra Mile, Region IV, Inc.	AVEC Les Enfants	\$25,000	\$12,720
08-PP	Faith House, Inc.	Emergency Shelter	\$25,000	\$13,255
09-OP	Family Violence Intervention Program (FVIP)	Operations Support	\$25,000	\$0
10-PP	FodNet- The Greater Acadiana Food Bank	FoodNet	\$25,000	\$0
11-OP	Healing House	Operations Support	\$24,100	\$12,846
12-OP	Hearts of Hope	Operations Support	\$25,000	\$12,954
13-PP	Kiwanis Club of Lafayette Foundation	STEM Stations	\$25,000	\$12,068
14-OP	Lafayette Association for Retarded Citizens	Operations Support	\$10,000	\$5,698
15-OP	Lafayette Catholic Services Center, Inc. Share the Light	Operations Support	\$25,000	\$12,326
16-OP	Lafayette Catholic Services Center, Inc. St. Joseph Shelter	Operations Support	\$25,000	\$13,625
17-PP	Lafayette Community Health Care Clinic	Provide Health Care Services	\$25,000	\$13,962
18-PP	Lafayette Council on Aging, Inc.	Meals On Wheels	\$25,000	\$12,885
19-OP	Lafayette Teen Court, Inc.	Operations Support	\$25,000	\$11,867
20-OP	Louisiana Emergency Medical Unit	Operations Support	\$24,497	\$0
21-OP	New Hope Community Development of Acadiana	Operations Support	\$11,340	\$0
22-OP	Second Harvest Food Bank of GNO and Acadiana	Operations Support	\$25,000	\$13,887
23-PP	St. Martin, Iberia, Lafayette, Community Action Agency	SMILE Homework Center	\$25,000	\$12,816
24-PP	Surrey Street Community Health Center	Health Services	\$25,000	\$13,670
25-OP	United Way of Acadiana	Operations (Bank On - Lafayette)	\$3,500	\$1,826
26-PP	Volunteer Instructors Teaching Adults, Inc. (VITA)	VITA Literacy Tech	\$25,000	\$11,230
		Total	\$530,586.95	\$213,538

*Listed in alphabetical order, NOT by review panel score

ORDINANCE NO. O-283-2010

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL
AMENDING ORDINANCE NO. O-111-2005 WHICH PERTAINS TO
RELATIONSHIPS WITH EXTERNAL AGENCIES AND WHICH
ESTABLISHED POLICY AND PROCEDURE WITH RESPECT TO
FUNDING OF SUCH EXTERNAL AGENCIES**

BE IT ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: Section 2.C of Ordinance No. O-111-2005 adopted by the Lafayette City-Parish Council on May 17, 2005, is amended to read, as follows:

C. Selection and Funding – There are hereby created and established the following review panels, to-wit: (a) Community Development Social Services Review Panel and (b) Acadiana Center for the Arts Review Panel (each, a "Panel"). Each Panel is to be comprised of not less than three (3) nor more than seven (7) individuals. The Community Development Social Services Review Panel shall be selected by the Director of the Department of Community Development. The Acadiana Center for the Arts Review Panel shall be selected by the Acadiana Center for the Arts. The individuals selected to each Panel shall be persons of the age of majority and shall have experience in or knowledge of the subject matter of the Panel, but shall not be employed by any external agency seeking funding pursuant to this ordinance. The Panels shall have the duty and responsibility to review and evaluate all applications for funding by the Lafayette City-Parish Consolidated Government submitted by external agencies within the purview of the Panel. Each Panel shall make its recommendation with respect to the external agencies to which funding should be extended and the amount of the funding. Such recommendation shall be submitted in writing to the Lafayette City-Parish President who shall forward same to the Council. The amounts allocated for external agencies (including in the categories of Arts & Culture and Social Services) shall only be disbursed upon the approval of the City-Parish Council by resolution of the recommendations submitted and developed by the relevant Panel.

SECTION 2: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 3: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

DISPOSITION OF ORDINANCE NO. O-283-2010

1. This ordinance was introduced: Final disposition by Council:
December 07, 2010 December 21, 2010
YEAS: Castille, Shelvin, Boudreaux, YEAS: Morrison, Castille, Doré,
Bellard, Doré, Bertrand, Patin, Theriot Bertrand, Patin
NAYS: None NAYS: Shelvin, Boudreaux, Bellard,
Theriot
ABSENT: Morrison ABSENT: None
RECUSE/ABSTAIN: None RECUSE/ABSTAIN: None
AMENDMENT:

2. Notice of Public Hearing: This ordinance was published by Title and Notice of Public Hearing was published in the Advertiser on December 10, 2010.

3. This ordinance was presented to the President for his approval on Dec. 22, 2010 at 9:15 o'clock 9 .m.

Normand Auger
CLERK OF THE COUNCIL

4. Disposition by President:

I hereby:

A. Approve this ordinance, the 22 day of December, 2010, at 10:30 o'clock 9 .m.

B. Veto this ordinance, the _____ day of _____, 2010, at _____ o'clock _____ .m., veto message is attached.

C. Line item veto certain items this _____ day of _____, 2010 at _____ o'clock _____ .m., veto message is attached.

Normand Auger
PRESIDENT

5. Returned to Council office with/without veto message on Dec. 22, 2010, at 11:15 o'clock 9 .m.

6. Reconsideration by Council (if vetoed):

On _____, 2010, the Council did/refused to adopt this ordinance after the President's veto.

Normand Auger
CLERK OF THE COUNCIL

7. Full Publication:

Full publication of this ordinance was made in the Advertiser on December 24, 2010.

NOTE: If no approval nor veto of President appears, and ten days have elapsed since this ordinance was presented to him for action, same has been automatically approved.

ORDINANCE NO. O - 111- 2005

AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL PERTAINING
TO RELATIONSHIPS WITH EXTERNAL AGENCIES AND ESTABLISHING
POLICY AND PROCEDURE WITH RESPECT TO FUNDING, AND REPEALING
ORDINANCE NO. O-090-97

BE IT ORDAINED by the Lafayette City-Parish Council:

SECTION 1: POLICY DECLARATION

A. It is acknowledged that, among the public purposes and functions of a consolidated government under the laws of the State of Louisiana, is the public purpose and function to provide services which aid in enhancing the economic, social, educational and cultural welfare of the citizens of the Lafayette City-Parish Consolidated Government.

B. It is recognized and accepted there exists within the Parish of Lafayette certain public and private, non-profit agencies and organizations (hereinafter referred to as "external agencies"), which, because of proven expertise, experience and organizational structure, can provide certain services in a manner deemed to be more effective and efficient than would be possible by the Lafayette City-Parish Consolidated Government.

C. It is hereby declared it shall be the policy of the Lafayette City-Parish Consolidated Government to annually consider proposals for funding, from external agencies for the provision of direct services which would otherwise and normally be imposed upon the Lafayette City-Parish Consolidated Government and which aid in the enhancement of the economic, social, educational and cultural well being of its citizens.

SECTION 2: PROCEDURE

A. Notification- The Director of the Department of Community Development of the Lafayette City-Parish Consolidated Government is hereby authorized and directed to submit to the Clerk of the Lafayette City-Parish Council a "Public Notice" to be published annually in the Lafayette City-Parish Consolidated Government's official journal (and other print media he/she deems appropriate), notifying external agencies of the submittal date and requirements for funding proposals. Additionally, the Director of the Department of Community Development shall give written notification which shall be mailed to all external agencies which had received direct funding from the Lafayette City-Parish Consolidated Government the preceding year. The "Public Notice" shall be published and the written notifications mailed during the month of May and shall specify a submittal date no later than thirty (30) days following the date of publication.

B. Submittal Requirements – Any external agency desiring consideration from the Lafayette City-Parish Consolidated Government for direct funding to be provided by the Lafayette City-Parish Consolidated Government shall be obligated to submit on or before the established date a formal proposal to the Director of the Department of Community Development, with a copy of said proposal to the Clerk of the Lafayette City-Parish Council, which shall include, but not be limited to, the following:

(1) An application form which outlines the proposal and includes statements concerning the amount of direct funding being requested, a brief description of services to be provided by the external agency, when services will be provided, to whom services will be provided, and what economic, social, educational and/or cultural benefits will accrue to the citizens of the Lafayette City-Parish Consolidated Government. The application form shall be signed by the president of the external agency.

(2) A board of directors resolution or a clause of assurances authorizing the president or the executive director to submit the application to the Lafayette City-Parish Consolidated Government on behalf of the external agency.

(3) An annual budget, adopted by the external agency's board of directors, which includes identification of all revenue sources and amounts and a detailed listing of proposed expenditures by category (i.e., an overall agency detailed line item budget). If direct funding is being requested, the external agency shall include the Lafayette City-Parish Consolidated Government and the amount on the revenue side of the budget proposal.

(4) A detailed programmatic description which includes information on services to be provided, to whom, when, where, and how; what economic, social, educational and/or cultural benefits are expected to accrue to the citizens of the Lafayette City-Parish Consolidated Government; and, the external agency's capacity to perform the services described.

(5) A statement indicating whether or not the amount being requested from the Lafayette City-Parish Consolidated Government is needed to match a federal, state or foundation grant.

(6) Articles of Incorporation.

(7) Evidence of tax-exempt status.

(8) The most recent audit report or, if no audit has been performed, the most recent financial statements compiled or reviewed by a Certified Public Accountant which report or statement shall reflect and report all accounts or funds of any nature or kind

which are available or are credited to the external agency or any trust fund associated with such external agency.

C. Selection and Funding- The Director of the Department of Community Development of the Lafayette City-Parish Consolidated Government is hereby authorized to receive all proposals for external agency funding. Following review, the Lafayette City-Parish President shall make recommendations for external agency funding to the Lafayette City-Parish Council in conjunction with the Lafayette City-Parish President's annual budget proposal. The Lafayette City-Parish President's recommendations shall be predicated on, but not limited to, funding availability, the extent of benefits anticipated to accrue to the citizenry, past performance of the external agency with respect to fulfilling previous Lafayette City-Parish Consolidated Government funding requirements, and its capacity to perform the described services. The Lafayette City-Parish Council, at its sole discretion, shall have final and absolute responsibility and authority for selection of external agencies for funding and the amounts of funding they are to receive. In the event an external agency is selected to receive funding, the amount it receives shall be included as a line item appropriation in the budget of the Department of Community Development and the appropriation shall be designated as "direct funding".

D. Public Service Contract- External agencies selected for funding shall be required to enter into a "Public Service Contract" with the Lafayette City Parish Consolidated Government. The Lafayette City-Parish President shall be authorized to approve all "Public Service Contracts". The Lafayette City-Parish President shall not consider a "Public Service Contract" for external agency funding, unless a proper and adequate appropriation has been budgeted.

E. Departmental Oversight and Monitoring- It shall be the responsibility of the Director of Community Development and/or his designee for oversight and monitoring to insure compliance with the provisions of the "Public Service Contract" and, especially, the performance reporting requirements noted therein and below. It shall be the responsibility of the Director of Community Development and/or his designee to notify the Lafayette City-Parish Council of any non-compliance.

F. Minority/Woman's Business Enterprise Utilization-Any external agency receiving Lafayette City-Parish Consolidated Government funding shall be required to utilize, to the greatest extent possible, minority and woman-owned business for the acquisition of goods and services.

G. Reporting Requirements-Any external agency receiving Lafayette City-Parish Consolidated Government funding, shall be required to submit to the Director of Community Development and/or his designee various reports and documents during and following the fiscal year for which Lafayette City-Parish Consolidated Government funding is provided. At a minimum, these shall include:

(1) A final report and accounting within thirty (30) days following the end of the fiscal year, or by December 1. It shall include a detailed description of actual services provided, a detailed financial accounting, information of what economic, social, educational and/or cultural benefits were derived for Lafayette City-Parish Consolidated Government's citizenry, an evaluation of the agency's performance in providing the services, and documentation of minority/women business enterprise utilization.

(2) Financial reports, submitted within six (6) months following the end of the agency's fiscal year, as follows:

(a) If an agency receives \$300,000 or more in total funds from all sources, an audit report prepared in accordance with Government Auditing Standards and OMB Circular A-133, if applicable.

(b) If an agency receives less than \$300,000 of total funds from all sources, financial statements compiled by a Certified Public Accountant in accordance with statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants, or, of required under the terms of the contract agreement, the report listed in subparagraph (a) above.

SECTION 3: Ordinance No. O-090-97 adopted on April 15, 1997, is hereby repealed.

SECTION 4: All ordinances and resolutions, or parts thereof in conflict herewith are hereby repealed.

SECTION 5: This ordinance shall become effective upon the signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon override of a veto, whichever occurs first.

DISPOSITION OF ORDINANCE NO. O-111-2005

1. This ordinance was introduced: Final disposition by Council:
April 19, 2005 May 17, 2005
YEAS: Badeaux, Bourgeois, Benjamin, Broussard, Conque, Menard YEAS: Badeaux, Bourgeois, Williams, Broussard, Conque, Mouton, Stevenson

NAYS: None NAYS: Menard

ABSENT: Williams, Mouton, Stevenson ABSENT: Benjamin

RECUSED/ABSTAINED: None RECUSED/ABSTAINED: None

AMENDMENT: Section 2.B(8), add the following at the very end:which report or statement shall reflect and report all accounts or funds of any nature or kind which are available or are credited to the external agency or any trust fund associated with such external agency.

2. Notice of Public Hearing: This ordinance was published by Title and Notice of Public Hearing was published in the Advertiser on April 22, 2005.
3. This ordinance was presented to the President for his approval on May 15, 2005 at 11:55 o'clock a.m.

Yvonne K. Auger
CLERK OF THE COUNCIL

4. Disposition by President:
I hereby:
- A. Approve this ordinance; the 18 day of MAY, 2005, at 1:30 o'clock p.m.
- B. Veto this ordinance, the _____ day of _____, 2005, at _____ o'clock _____m., veto message is attached.
- C. Line item veto certain items this _____ day of _____, 2005 at _____ o'clock _____m., veto message is attached.

Yvonne K. Auger
PRESIDENT

5. Returned to Council office ~~with~~ without veto message on May 19, 2005, at 4:10 o'clock p.m.

6. Reconsideration by Council (if vetoed):
On _____, 2005, the Council did/refused to adopt this ordinance after the President's veto.

Yvonne K. Auger
CLERK OF THE COUNCIL

7. Full Publication:
Full publication of this ordinance was made in the Advertiser on May 20, 2005.

NOTE: If no approval nor veto of President appears, and ten days have elapsed since this ordinance was presented to him for action, same has been automatically approved.

RECEIVED

Internal Memorandum OCT 22 2013

Community Development Department Lafayette Consolidated Government
Office of the Director (8100) Chief Administrative Officer

TO: L.J. "Joey" Durel, Jr.

DATE: October 21, 2013

THRU: Dee Stanley

FROM: Patricia S. Leyendecker

**SUBJECT: Agenda Item: Resolution
External Agencies Funding Program Recommendations**

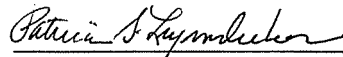
Attached are a resolution and funding recommendations for the 2013-14 External Agencies Funding Program. The Community Development Department and Acadiana Center for the Arts worked with review panels to evaluate external agencies' applications and make recommendations for funding.

In accordance with Ordinance No. O-283-2010, the City-Parish Council must affirm the funding recommendations of the review panels before the Community Development Department can announce funding recipients. We now ask the Council to affirm these recommendations, which were developed through the panelists' objective evaluation and thoughtful consideration.

Arts & Culture funding recommendations are found in Exhibit A, and Social Services funding recommendations in Exhibit B.

If the proposed resolution and funding recommendations meet with your approval, please forward for Council consideration on November 5, 2013.

Thank you,



Patricia S. Leyendecker
Director of Community Development Department

PSL/bnt

Attachments

RECEIVED

OCT 25 2013

CITY-PARISH PRESIDENT'S
OFFICE

**LAFAYETTE CITY-PARISH COUNCIL MEETING
AGENDA ITEM SUBMITTAL FORM**

1) **JUSTIFICATION FOR REQUEST:** Resolution of the Lafayette City-Parish Council affirming the selection of funding recipients for the 2013-2014 External Agencies Funding Program

2) **ACTION REQUESTED:** Adoption of resolution

3) **COUNCIL DISTRICT(S) (CIP PROGRAM/PROJECTS ONLY):** N/A

4) **REQUESTED ACTION OF COUNCIL:**

A) INTRODUCTION/FINAL ADOPTION: November 5, 2013

5) **DOCUMENTATION INCLUDED WITH THIS REQUEST:**

A) Resolution

B) Exhibit A – Arts & Culture External Agencies Grant Recipients

C) Exhibit B – Social Services External Agencies Grant Recipients

D) Memo

E) Ordinance No. O-283-2010 and Ordinance No. O-111-2005

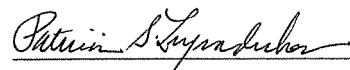
6) **FISCAL IMPACT:**

Fiscal Impact (Explain)

- Recognize and appropriate from the LCG FY 13-14 Budget:
 - \$64,906 from Budget line item “EXT APP-ARTS & CULTURE GRANTS” for Arts & Culture grant recipients, to be distributed according to Exhibit A.
 - \$213,538 from Budget line item “EXT APP-SOCIAL SERVICES GRANTS” for Social Services grant recipients, distributed according to Exhibit B.

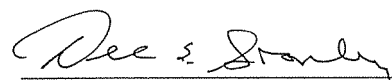
No Fiscal Impact

RECOMMENDED BY:



DIRECTOR

APPROVED FOR AGENDA:



CHIEF ADMINISTRATIVE OFFICER

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